



Jackson County Board of Commissioners

August 7, 2023 at 6:00 PM
Jury Assembly Room - County Courthouse

MINUTES

1. Call to Order - Chairman Tom Crow

Chairman Tom Crow called the meeting to order at 6:00 p.m.

Commissioners	Chairman Tom Crow
Present:	Commissioner Jim Hix, District 1
	Commissioner Chas Hardy, District 2
	Commissioner Chad Bingham, District 3
	Commissioner Marty Seagraves, District 4
	Commissioner Marty Clark, District 5

Staff Present:	Kevin Poe, County Manager
	Gina Roy, Assistant County Manager
	Ericka Johnson, Deputy Clerk

Press:	Mike Buffington, Mainstreet News/Jackson Herald
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2. Invocation - Kevin Poe, County Manager

Kevin Poe, County Manager, gave the invocation.

3. Pledge of Allegiance - Commissioner Marty Seagraves

Commissioner Marty Seagraves led the Pledge of Allegiance.

4. Approval of Minutes

A. Minutes for July 17, 2023

To approve minutes for July 17, 2023

Commissioner Seagraves moved to approve the minutes for July 17, 2023. Commissioner Bingham seconded the motion. The vote was taken and the motion passed unanimously. (Vote 6 – 0)

B. Minutes for July 25, 2023

To approve the minutes for July 25, 2023

Commissioner Hix moved to approve the minutes for July 25, 2023. Commissioner Bingham seconded the motion. The vote was taken and the motion passed unanimously. (Vote 6 – 0)

5. **Citizen Input**

Each speaker is provided up to four (4) minutes to address the board on any item that is not listed on this agenda.

None

6. **Reports**

From Kevin Poe, County Manager: Reminded members of the ribbon-cutting ceremony for Tanner Park on Wednesday, August 9, 2023 at 11:30 a.m. Also, he noted the County Roundtable will be on Wednesday as well, at 6:00 p.m. at the Jackson County Agricultural Facility.

7. **Recognitions, Appointments, and Special Items**

A. **2022 Financial Audit Presentation by Josh Carroll, Mauldin & Jenkins, LLC.**

Josh Carroll, with Mauldin & Jenkins, LLC, presented the final audit for the calendar ending December 31, 2022. He advised most of the numbers had remained the same since the initial presentation made at the planning session. Mr. Carroll advised the firm had issued an unmodified or "clean" opinion and there were no major accounting problems. The General Fund ratio of Fund Balance was 50%. There were two (2) findings. One was regarding the accounting practices of the fire districts. They operated on a cash basis which was not aligned to the Generally Accepted Accounting Principles (GAAP) for government entities. Additionally, the Jackson County Tax Commissioner had some deposits that were not properly collateralized. A copy of the presentation is a part of the record and included in the agenda packet.

8. **New Business**

A. **Resolution appointing County Attorneys**

To approve a resolution appointing County Attorneys

Kevin Poe, County Manager, explained the Board of Commissioners is responsible for appointing the County Attorney(s) to provide general legal representation to all of Jackson County's commissioners, agencies, employees, constitutional officers, elected officials and departments. The County Attorneys serve at the pleasure of the board. Mr. Poe said in order to appoint new County Attorneys, a resolution must be approved.

The resolution presented would hire the firm of Atkinson Ferguson, LLC as County Attorneys. Mr. Poe further explained the contract will be effective upon signing. The contract had a flat, monthly rate of \$12,500 for general legal support of all departments. However, special cases will be at the hourly rate of \$200 for partners and \$175 for associates. Chairman Crow moved to approve the resolution appointing the county attorneys. Commissioner Clark seconded the motion. The vote was taken and the motion passed unanimously. (Vote 6 – 0)

9. **Adjournment**

Chairman Crow adjourned this portion of the meeting at 6:16 p.m.

Work Session Meeting

This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken on any of the items listed below.

10. **Call to Order:**

Chairman Crow called the work session meeting to order at 6:16 p.m.

11. **New Business**

A. **Award bid for reroofing the Commerce Service Center**

To award bid to install new roof on the Commerce Service Center

Kevin Poe, County Manager, advised sealed bids were recently submitted for the roof replacement project at the Commerce Service Center. A total of five (5) bids were received and the low bid was from Colony Roofers in the amount of \$874,967. This bid was reviewed by staff and the roofing consultant. The recommendation was to award the bid to Colony Roofers. There were no questions from the board.

B. **Adjust rates for Ambulance Services**

To consider increasing rates for ambulance services

Kevin Poe, County Manager, advised the cost of operating ambulances through the County's Emergency Medical Services Department had continued to escalate, as well as the demand for services. He reviewed the rate for surrounding jurisdictions. Mr. Poe recommended the following rates: BLS E - \$950; ALS E - \$1,050; ALS 2 - \$1,250; Mileage - \$20/mile.

The new rates will be effective October 1, 2023. Additionally, the rate increase will generate approximately \$300,000 more in revenue per year. There were no questions.

C. **Intergovernmental Agreement with City of Commerce for inmate detail to approve IGA with Commerce for inmate detail**

Kevin Poe, County Manager, said there was a need to update the intergovernmental agreement with the City of Commerce for an inmate detail. He presented an updated agreement and said the City of Commerce had previously contracted with the County for an inmate detail. However, due to staffing shortages, the County was unable to provide a Correctional Officer for the detail, so the detail was suspended. The County's now able to provide an officer and an inmate crew and would like to reactivate the IGA with the City of Commerce.

The City will reimburse the County for the officer's pay and benefits, which have increased to \$60,000 per year. Additionally, the City will provide the

transportation, tools, equipment, supplies and materials that will be needed to complete assignments. The city supervisor will be responsible for coordinating the daily work assignments. Mr. Poe recommended approval of the intergovernmental agreement. There were no questions from the board.

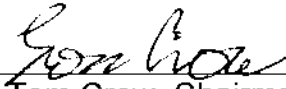
12. Adjournment

There was no other business to discuss. Chairman Crow declared the meeting adjourned at 6:22 p.m.

Minutes Approved: Monday, August 21, 2023

Jackson County Board of Commissioners

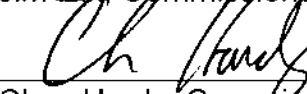




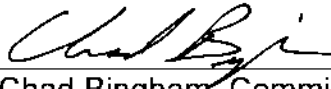
Tom Crow, Chairman



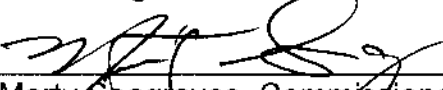
Jim Hix, Commissioner District 1



Chas Hardy, Commissioner District 2



Chad Bingham, Commissioner District 3



Marty Seagraves, Commissioner District 4



Marty Clark, Commissioner District 5

Attest:


Ericka Johnson, Deputy Clerk