



Jackson County Board of Commissioners

February 5, 2024 at 6:00 PM
Jury Assembly Room - County Courthouse

MINUTES

1. Call to Order - Vice-Chairman Hardy

Vice-Chairman Chas Hardy called the meeting to order at 6:00 p.m.

Commissioners Present: Commissioner Chas Hardy, Vice-Chairman, District 2
Commissioner Jim Hix, District 1
Commissioner Chad Bingham, District 3
Commissioner Marty Seagraves, District 4

Staff Present: Kevin Poe, County Manager
Gina Roy, Assistant County Manager
Ericka Johnson, Deputy Clerk

Press: Mike Buffington, Mainstreet News/Jackson Herald

2. Invocation - Kevin Poe, County Manager

Kevin Poe, County Manager, gave the invocation.

3. Pledge of Allegiance - Commissioner Marty Seagraves

Commissioner Marty Seagraves led the Pledge of Allegiance.

A. January 22, 2024 Draft Minutes

To approve the minutes for January 22, 2024

Commissioner Bingham moved to approve the minutes for January 22, 2024.
Commissioner Seagraves seconded the motion. The vote was taken and the motion passed unanimously. (Vote 4 – 0)

5. Citizen Input

Each speaker is provided up to four (4) minutes to address the board on any item that is not listed on this agenda.

None

6. Reports

None

7. Recognitions, Appointments, and Special Items

A. Appointment of Planning Commission Liaison to Board of Adjustments

One designated spot on the Board of Adjustments is for a Planning Commission liaison. At the January 25, 2024 Planning Commission meeting, members selected Les Knoblock to be the representative from the Planning Commission to also serve on the Board of Adjustments.

Commissioner Hardy moved to approve the appointment of Les Knoblock as the Planning Commission liaison to the Jackson County Board of Adjustments. Commissioner Bingham seconded the motion. The vote was taken and the motion passed unanimously. (Vote 4 – 0)

B. Jackson County Airport Authority - 3 Year Term:

To appoint an individual to serve the balance of the unexpired term previously held by the late Stan McClain on the Jackson County Airport Authority.

- **Stan McClain - Term expires December 31, 2024**

Commissioner Hix moved to approve the appointment of Tim Mooney to the Jackson County Airport Authority. Commissioner Seagraves seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

8. New Business

A. Award bid for Animal Shelter Phase II Additions and Renovations Project

To award the Phase II bid to complete renovations and additions located at the Jackson County Animal Shelter

Kevin Poe, County Manager, advised that staff had rebid Phase II Renovations to the Animal Control Shelter. A total of four (4) bids were received. After a review, it was determined that the low bid was submitted by Sunbuilt Builders in the amount of \$1,562,740. Mr. Poe recommended awarding the contract to Sunbuilt Builders. Commissioner Bingham moved to accept the bid and award the contract to Sunbuilt Builders. Commissioner Seagraves seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

B. Memorandum of Understanding with Toyota Industries Electric Systems, North America

To approve a MOU with Toyota Industries Electric systems, North America(TIESNA) related to reimbursement for costs of road improvements

Kevin Poe, County Manager, advised that Toyota Industries Electric Systems, North America, referred to as TIESNA, was constructing a new 200,000 square feet DC to DC converter manufacturing plant in Jackson County off of Valentine Industrial Parkway. TIESNA will invest an estimated \$69 million and will create

258 new jobs. The MOU sets forth the understanding and intent of the Jackson County Industrial Development Authority (IDA) and Jackson County Board of Commissioners to draft a Performance and Accountability Agreement (PAA) related to the project in order to document the terms and conditions under which TIESNA would be reimbursed for the costs of the road improvements on Valentine Industrial Parkway and Toy Wright Road. Mr. Poe reported the reimbursement would be up to \$500,000 and the source of funding was the Economic Development Bond Fund. He also noted this will need to go before the Jackson County IDA.

Commissioner Hix moved to approve the Memorandum of Understanding with Toyota Industries Electric Systems, North America. Commissioner Bingham seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

9. Adjournment

Vice-Chairman Hardy adjourned the business portion of the meeting at 6:10 p.m.

Work Session Meeting

This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken on any of the items listed below.

10. Call to Order

Vice-Chairman Hardy called the work session to order at 6:10 p.m.

11. New Business

A. Approval of Resolution for the Chairman to approve an amendment to the FY2024 Operating and Capital budget

Approval of a resolution authorizing the Chairman to approve a FY2024 Operating and Capital budget amendment as attached. This amendment will add \$874,583 to the County's General Fund Budget for Parks and Recreation Department's Recreation Programs Budget and operating costs for the addition of two parks, budget for EMA to cover Radio Server upgrades, and approval of prior year transfers of \$3 Million from General Fund to the Transfer Station Expansion Project.

Kevin Poe, County Manager, requested to remove this item from the agenda and said it would be brought back to the board at a subsequent meeting.

B. Architectural Services for New Fleet Maintenance Building

To consider contracting with Precision Planning, Inc. to provide Architectural Services for the proposed new Fleet Maintenance Building

Kevin Poe, County Manager, explained this was to consider a request to approve a contract for architectural services for a new Fleet Maintenance Facility with

Precision Planning, Inc. Precision Planning, Inc. worked with county staff to complete space programming, master planning, and preliminary design for a new Fleet Maintenance Building. The proposal was for a lump sum fee of \$550,000 to complete the work. The estimated cost of the project was \$11 million dollars. He recommended approval of the proposal as submitted by Precision Planning, Inc.

C. Approve list of dirt roads to be paved

To request that the BOC approve a list of dirt roads to be paved over the next two years

Kevin Poe, County Manager, recommended the approval to allocate funds to continue paving dirt roads within the county. He presented a list of roads to be completed within two (2) years with either surface treatment or asphalt paving. Staff would like to go ahead and get a two-year list approved, so Public Works can plan to have the roads prepped for paving and to have the roads included in any future paving contracts. Mr. Poe added the list could be amended should any roads need immediate attention. Funding will be provided by the General Fund and SPLOST Funds.

12. Adjournment

Vice-Chairman Chas Hardy declared adjourned at 6:19 p.m.

Jackson County Board of Commissioners
Approved: February 19, 2024



Tom Crow, Chairman



Jim Hix, District 1 Commissioner

Chas Hardy, District 2 Commissioner



Chad Bingham, District 3 Commissioner



Marty Seagraves, District 4 Commissioner



Vacant, District 5 Commissioner



Attest:



Ericka Johnson, Deputy Clerk