



Jackson County Board of Commissioners

February 3, 2025 at 6:00 PM
Jury Assembly Room - County Courthouse

MINUTES

1. **Call to Order - Chairman Marty Clark**

Chairman Marty Clark called the meeting to order at 6:00 p.m.

2. **Invocation - Kevin Poe, County Manager**

Kevin Poe, County Manager, gave the invocation.

3. **Pledge of Allegiance - Commissioner Jim Hix**

Commissioner Jim Hix led the Pledge of Allegiance.

4. **Approval of Minutes**

A. **January 6, 2025 Draft Minutes**

To approve the minutes for the January 6, 2025 board meeting

Commissioner Hardy moved to approve the minutes for January 6, 2025.

Commissioner Clack seconded the motion. The vote was taken and the motion passed unanimously. (Vote 6 – 0)

B. **January 16, 2025 Draft Minutes**

To approve the minutes for the January 16, 2025 planning retreat

Commissioner Hardy moved to approve the minutes for January 16, 2025.

Commissioner Clack seconded the motion. The vote was taken and the motion passed unanimously. (Vote 6 – 0)

5. **Citizen Input**

Each speaker is provided up to four (4) minutes to address the board on any item that is not listed on this agenda.

Steve Wittry thanked board for their generous support of Piedmont CASA (Court Appointed Special Advocates). He gave a brief informational segment on what CASA does and how this was a great financial investment for the County.

6. **Reports**

There were no reports.

7. **Recognitions, Appointments, and Special Items**

A. **Recognize County Manager Kevin Poe - Recipient of the William H. Booth Lifetime Achievement Award**

To recognize County Manager Kevin Poe on receiving the Chamber's William H. Booth Lifetime Achievement Award

Chairman Marty Clark recognized County Manager Kevin Poe for receiving the William H. Booth Lifetime Achievement Award at the Chamber of Commerce's annual banquet and dinner. This honor is given to an individual who has demonstrated a lifetime of dedicated service to the Jackson County community.

B. Certificate of Achievement for Excellence in Financial Reporting Awarded to Jackson County

To recognize staff for their work and effort as Jackson County was awarded the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for its annual comprehensive financial report for the fiscal year ended December 31, 2023.

County Manager Kevin Poe recognized the Jackson County Finance staff on receiving a Certificate for Excellence in Financial Reporting from the Georgia Finance Officers Association. Afterwards, the board and staff took a group photograph.

C. Certificate of Excellence Presented by Digital Assurance Certification, LLC

Digital Assurance Certification, LLC has presented Jackson County with a Certificate of Excellence in recognition of ten years of outstanding commitment to continuing disclosure reporting for municipal bonds. With a dedication to transparency and accountability, the county's commitment over the past ten years has set a standard of excellence in disclosure reporting in compliance with SEC Rule 15(c)2-12.

County Manager Kevin Poe also reported Jackson County was awarded a Certificate of Excellence by Digital Assurance Certification, LLC in recognition of ten years of outstanding commitment to continuing disclosure reporting for municipal bonds.

D. Jackson County Industrial Development Authority - 5 Year Term

To nominate an individual to fill the unexpired term and serve as the District 4 representative to the Jackson County Industrial Development Authority.

Chairman Clark moved to appoint Wade Johnson to the Jackson County Industrial Development Authority. Commissioner Seagraves seconded the motion. The vote was taken and the motion passed. (Vote 6 – 0)

E. Northeast Georgia Solid Waste Management Authority - 4 Year Term

To amend and correct the term lengths for two (2) members appointed to the NEGA Solid Waste Management Authority to align with the confirmed 4-year term requirement.

Commissioner Hix moved to amend and correct the term lengths for Jamie Dove and Lucy Miller. Ms. Miller's term will end on December 31, 2027, and Ms. Dove's term will end on December 31, 2028. Commissioner Clack seconded the motion. The vote was taken and the motion passed unanimously. (Vote 6 – 0)

8. New Business

A. Request to Withdraw Annexation Objection for R-24-J17

The applicant of R-24-J17 has decided to withdraw the application for annexation and rezoning with the City of Jefferson. This will discontinue the path of pending annexation arbitration. Georgia Department of Community Affairs (DCA) has noted that since the County requested the arbitration, the County should now vote to withdraw their request.

Commissioner Hix moved to approve the request to withdraw the Annexation Objection for R-24-J17. Commissioner Seagraves seconded the motion. The vote was taken and the motion passed unanimously. (Vote 6 – 0)

B. Request to Accept Parker Industrial Road and the Associated Right-of-Way
To request the acceptance of Parker Industrial Road and the associated right-of-way. See deed and final plat attached.

Commissioner Hix moved to approve the request to accept Parker Industrial Road and the associated right-of-way. Commissioner Hardy seconded the motion. The vote was taken and the motion passed unanimously. (Vote 6 – 0)

C. Request the contract renewal for Jackson County to be fiscal agent for Family Connections

To renew contract to be the fiscal agent for Jackson County Family Connection.

Commissioner Hix moved to approve the contract renewal for Jackson County to be fiscal agent for Family Connections. Commissioner Clack seconded the motion. The vote was taken and the motion passed unanimously. (Vote 6 – 0)

9. Adjournment

There was a consensus the adjourn this portion of the meeting.

Work Session Meeting

This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken on any of the items listed below.

10. Call to Order

Chairman Marty Clark called the work session meeting to order.

11. New Business

A. Replacement of bridge on Wayne Poultry Road over Pond Fork Creek
To confirm interest to have GDOT replace bridge on Wayne Poultry Road and sign MOA for County to provide some financial participation.

County Manager Kevin Poe reported the Georgia Department of Transportation (GDOT) had programmed the bridge on Wayne Poultry Road over Pond Fork Creek to be replaced. The bridge did not meet the eligibility requirements for the Low Impact Bridge Program and it had been programmed for replacement in the Local Bridge Replacement Program (LOCBR). Mr. Poe advised the GDOT Office of Bridge Design and Maintenance had requested a letter stating confirmation of interest for the bridge replacement. In addition, the county would need to provide \$100,000 of local support for the project.

B. Purchase and Sale Agreement with the City of Jefferson for old administration building property

Approve a Purchase and Sale Agreement with the City of Jefferson regarding the old Administration Building, EMS Building and surrounding property.

County Manager Kevin Poe presented the staff report to approve a Purchase and Sale Agreement between the County and the City of Jefferson regarding the sale of property where the former Administrative Building and the current EMS #2 Headquarters are located. Mr. Poe explained in return for the property and buildings, the City would waive all water and sewer tap fees related to the construction of the new Administrative

Building, the new Fleet Maintenance/Public Works Building and the new EMS Headquarters Station #2 building. The County would have access to the old Administrative Building to remove certain items for a 90-day period following the closing of the property. Mr. Poe further advised the County would have eighteen months after closing to relocate its EMS Headquarters Station #2. If County occupied the property after eighteen months, then the County shall pay \$5,000 per month as rent.

C. Approve contract with J&T Service Center, Inc. to move generator

To approve a contract with J&T Service Center to relocate the old administrative building generator

County Manager Kevin Poe presented the staff report on a request to contract with J&T Service Center, Inc. to move a generator from the old Administrative Building. He added J&T Service Center, Inc. had provided the County a proposal to relocate the generator to the Elections Center on Gordon Street. Mr. Poe explained J&T Service Center was currently under contract to the County to maintain and operate all of the generators that serve various county facilities that house critical functions. By relocating the generator, it would save the County approximately \$200,000 in lieu of having to purchase a new one. There was a brief discussion on the age of the generator. Mr. Poe noted it was five (5) years old and that why staff decided to move the unit rather than to replace with a new one.

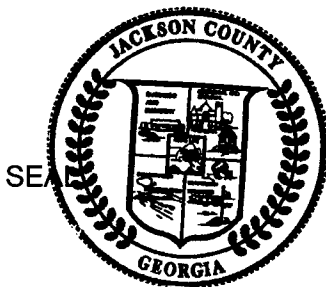
D. Resolution Requesting Local Legislation

To pass a Resolution requesting local legislation to amend local act

County Manager Kevin Poe presented a request to approve a resolution requesting the Jackson County Legislative Delegation to submit and support local legislation amending the Local Act to allow the Board of Commissioners to temporarily fill a vacancy on the board which occurred with at least 180 days remaining in the unexpired term of the vacated office and until a special election is held to fill the vacancy.

12. Adjournment

Adjourned by Chairman Clark at 6:29pm



Attest:

Ericka Johnson, Deputy Clerk

Jackson County Board of Commissioners
Approved: February 17, 2025

Marty Clark, Chairman

Jim Hix, District 1 Commissioner

Chas Hardy, District 2 Commissioner

Ty Clack, District 3 Commissioner

Marty Seagraves, District 4 Commissioner

Cole Elrod, District 5 Commissioner