

Jackson County Board of Commissioners

April 7, 2025 at 6:00 PM
Jury Assembly Room - County Courthouse

MINUTES

1. Call to Order - Chairman Marty Clark

Chairman Marty Clark called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman Marty Clark

Commissioner Jim Hix, District 1

Commissioner Ty Clack, District 3

Commissioner Marty Seagraves, District 4

Staff Present:

Kevin Poe, County Manager

Gina Roy, Assistant County Manager

Ericka Johnson, Deputy Clerk

Press:

Mike Buffington, Mainstreet News/Jackson Herald

2. Invocation - County Manager Kevin Poe

County Manager Kevin Poe gave the invocation.

3. Pledge of Allegiance - Commissioner Ty Clack

Commissioner Ty Clack led the Pledge of Allegiance.

4. Approval of Minutes

A. March 17, 2025 Draft Minutes

To approve the minutes for March 17, 2025

Commissioner Seagraves moved to approve the minutes for March 17, 2025.

Commissioner Hix seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

5. Citizen Input

Each speaker is provided up to four (4) minutes to address the board on any item that is not listed on this agenda.

There were no comments.

6. Reports

No reports were given.

7. Recognitions, Appointments, and Special Items

A. Appointment to the Northeast Georgia Region 10 Emergency Medical Services Advisory Council

To make an appointment to the NE Ga Region 10 Emergency Medical Services Advisory Council

Chairman Clark moved to approve the appointment of Jason Baker to the Northeast Georgia Emergency Medical Services Advisory Council. Commissioner Hix seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

8. New Business

A. Proclamation for Donate Life Month

To approve a proclamation designating April as Donate Life Month in Jackson County

County Manager Kevin Poe presented the staff report to consider proclaiming the month of April as Donate Life Month in Jackson County, encouraging all residents to act and sign up on Georgia's Donor Registry to make a commitment to organ, eye, and tissue donation. Commissioner Seagraves moved to approve the proclamation for Donate Life Month. Commissioner Clack seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

B. Proclamation for National County Government Month

To proclaim April as National County Government Month

County Manager Kevin Poe presented a proclamation for National County Government Month. National County Government Month (NCGM), held each April, is an annual celebration of county government. Since 1991, the National Association of Counties (NACo) has encouraged counties to actively promote county roles and responsibilities in serving residents. Commissioner Hix moved to approve the proclamation for National County Government Month. Commissioner Clack seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

C. Naming of Transfer Station

To approve the naming of the Transfer Station

County Manager Kevin Poe reported that Tom Page, former Solid Waste Superintendent, worked nearly thirty-five (35) years for Jackson County. He worked thirty-two years as the Landfill Supervisor and Solid Waste Superintendent, overseeing the management and operation of the now closed landfill and the Transfer Station. Mr. Poe gave statistical information on the increased waste collected at the facility over the years. He recommended naming the facility the Tom Page Solid Waste Transfer Station. Mr. Poe added there were plans to have a ribbon-cutting for a recent expansion project. It will take place on April 21, 2025. Chairman Clark moved to approve the naming of the facility to the Tom Page Solid Waste Transfer Station. Commissioner Hix seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

9. Adjournment

Chairman Clark adjourned the meeting at 6:08 p.m.

Work Session Meeting

This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken on any of the items listed below.

10. Call to Order - Chairman Marty Clark

Chairman Clark called the work session meeting to order at 6:16 p.m.

11. New Business

A. FY2024 End-of-Year Budget Adjustment Resolution

Approval of a resolution authorizing the Chairman to approve the FY2024 end-of-year Annual Operating and Capital budget amendments as attached in conjunction with the FY2024 audit and issuance of the Annual Comprehensive Financial Report.

County Manager Kevin Poe advised that each year, staff requested approval of a resolution to approve budget amendments in preparation for the annual audit. He presented the FY2024 end-of-year Annual Operating and Capital budget amendments as attached in conjunction with the FY2024 audit and issuance of the Annual Comprehensive Financial Report. He briefly reviewed the proposed amendments.

The FY2024 budget will be amended through adjustments to various expenditures from various surplus amounts shown in the various revenue accounts. The resolution authorized the County Manager and Finance Director to make any additional amendments to the FY2024 budget based on the recommendations of the county's auditors at the conclusion of the FY2024 audit. Staff recommended approval of the request.

B. Economic Development Services Agreement with the Chamber of Commerce To enter into an agreement for Economic Development Services for Jackson County with the Jackson County Chamber of Commerce.

Assistant County Manager Gina Roy presented the request to the board. She said the Chamber of Commerce had undergone staffing changes. Steve Wittry was the new Chamber CEO/President. Mrs. Roy and Mr. Wittry worked together to prepare the proposed Economic Development Services Agreement. This will include an annual payment of \$160,000, payable in quarterly payments to the chamber. The agreement provided a termination notice for each party, as well as accountability and reporting. An activity update report will be provided to the county on a quarterly basis. The agreement also outlined the annual event sponsorships. There was no further discussion.

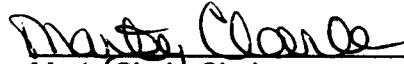
C. Approve supplemental paving list for 2025 To approve a supplemental paving list for 2025

County Manager Kevin Poe said through recently approved budget adjustments approved by the governor this year, the Georgia Department of Transportation was providing Jackson County with an additional \$1,273,441 in Local Road Assistance Funds (LAR). The LRA funds did not require a local match. Staff recommended using the funds to pave an additional 9.63 miles of roadway. The initial list previously approved only included two (2) roads. Staff recommended approving the supplemental list of roads for resurfacing in FY 2025. There were no questions or discussion.

12. **Adjournment**

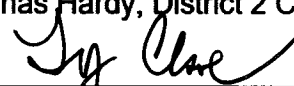
Chairman Clark declared the meeting adjourned 6:17 p.m.

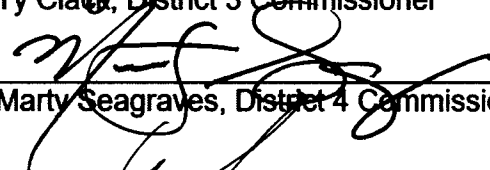
Jackson County Board of Commissioners
Approved: April 21, 2025


Marty Clark, Chairman

Jim Hix, District 1 Commissioner

Chas Hardy, District 2 Commissioner


Ty Clark, District 3 Commissioner


Marty Seagraves, District 4 Commissioner

Cole Elrod, District 5 Commissioner



Attest: 
Ericka Johnson, Deputy Clerk