Jackson County
Board of Commissioners

May 5, 2025 at 6:00 PM
Jury Assembly Room - County Courthouse

MINUTES

1. Call to Order - Chairman Marty Clark

Chairman Marty Clark called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman Marty Clark
Commissioner Jim Hix, District 1
Commissioner Ty Clack, District 3
Commissioner Cole Elrod, District 5

Staff Present: Kevin Poe, County Manager
Gina Roy, Assistant County Manager
Jamie Dove, Public Development Manager
Ericka Johnson, Deputy Clerk

Press: None

2. Invocation - County Manager Kevin Poe

Chairman Clark called on Pastor Jeff Grant, of iServe Ministries, to give the invocation. Pastor Grant offered the opening prayer.

3. Pledge of Allegiance - Commissioner Marty Seagraves

In the absence of Commissioner Seagraves, Commissioner Ty Clark led the Pledge of Allegiance.

4. Approval of Minutes

A. <u>April 21, 2025 Draft Minutes</u>
To approve the minutes for the April 21, 2025 board meeting

Commissioner Hix moved to approve the minutes for April 21, 2025. Commissioner Clack seconded the motion. The vote was taken and the motion passed unanimously. (Vote 4 – 0)

5. Citizen Input

Each speaker is provided up to four (4) minutes to address the board on any item that is not listed on this agenda.

There were no comments.

6. Reports

There were no reports.

7. **Recognitions, Appointments, and Special Items**

A. **Jackson County Water & Sewerage Authority - 3-Year Term**

To appoint two (2) individuals to serve a 3-year term on the Jackson County Water Sewerage Authority.

- **Christopher Nichols - Term expires June 30, 2025**
- **James Dove - Term expires June 30, 2025**

Commissioner Hix moved to approve the appointment of Mr. Michael Cronic to replace Christopher Nichols to the Jackson County Water & Sewerage Authority. Mr. Cronic will serve a three-year term beginning July, 1, 2025 through June 30, 2028. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

Chairman Clark moved to approve the reappointment of Jim Dove to the Jackson County Water & Sewerage Authority for another three-year term beginning July 1, 2025 through June 30, 2028. Commissioner Clack seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

8. **Adjournment**

Chairman Clark adjourned this portion of the meeting at 6:08 p.m.

Work Session Meeting

This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken on any of the items listed below.

9. **Call to Order - Chairman Marty Clark**

Chairman Marty Clark called the work session meeting to order at 6:08 p.m.

10. **New Business**

A. **Request to Dedicate Roads and Right-of-Way within Oconee Station Subdivision**

To request the acceptance of the roads and right-of-way within Oconee Station Subdivision. See deed and final plat attached.

Public Development Director Jamie Dove reported Oconee Station Subdivision was finally built-out and was ready to turn the roadways and right-of-way over to the county for maintenance. She shared that Public Works Director Jeff Bridges had approved the work completed within the development. There were no questions from the board.

B. **Surplus of Excess Vehicles and Inventory**

To request of the Commission authorization for the Finance Department to surplus the attached list of vehicles and other inventoried items utilizing GovDeals, Enterprise and other third-party distributors that will be able to provide to the county the best return of value.

Assistant County Manager Gina Roy reported that staff had reviewed the inventory and, in order to dispose of it, the board would need to declare it as surplus property. A listing of the specific vehicles was submitted with the staff report. There were no questions from the board.

C. **Purchase and Sale Agreement with the Jackson County Board of Education for new EMS Station #2**

Approve a Purchase and Sale Agreement with the Jackson County Board of Education for property located on Panther Drive for a new EMS Headquarters Station #2.

County Manager Kevin Poe presented a request for consideration to approve a Purchase & Sale of Agreement with the Jackson County Board of Education regarding property on Panther Drive. The property consisted of 3.005 acres and plans were to build the county's new EMS Station #2, which was also identified at EMS Headquarters. The agreement outlined the purchase of 3.005 acres for $32,500 per acre, for a total of $97,662.

Mr. Poe distributed a copy of the concept plan for the new station. He added this was a good location for access for the county and it would be near the Empower Academy, where the county hoped to partner with the school system for EMT training programs. There were no questions from the board.

D. **Request grant writing services from the Northeast Georgia Regional Commission for a CDBG Innovative Set-Aside Grant for the project, Village of Hope.**

The Northeast Georgia Regional Commission provides grant-writing support to communities. This would initiate the process of applying for a Community Development Block Grant Innovative Set-Aside, which the Department of Community Affairs administers. Applying for this grant would not obligate the county to take any action. However, it would initiate the process of a joint application with iServe Ministries and the Village of Hope, in the hope of securing a funding source for the development of the Village of Hope close to our current campus on Jackson Parkway.

Assistant County Manager Gina Roy explained that anytime the county requested services from the Northeast Georgia Regional Commission (NEGRC), the board would need to authorize the Chairman to sign the letter of request for assistance. This specific request was for grant writing services. She further explained approval of this request would initiate the process of applying for a Community Development Block Grant Innovative Set-Aside, which the Department of Community Affairs administered.

Applying for this grant would not obligate the county to take any action. However, it would initiate the process of a joint application with iServe Ministries and the Village of Hope, with the hope of securing a funding source for the development of the Village of Hope. Approval of the request would obligate the county to pay the NEGRC an amount not to exceed $6,000. She added if the grant is awarded, staff would proceed with the development of a Memorandum of Understanding and funding would be formally outlined. There were no questions from the board.

11. Adjournment

Chairman Clark declared the meeting adjourned at 6:14 p.m.

Jackson County Board of Commissioners
Approved: May 19, 2025

Marty Clark, Chairman

Jim Hix, District 1 Commissioner

Chas Hardy, District 2 Commissioner

Ty Clack, District 3 Commissioner

Marty Seagraves, District 4 Commissioner

Cole Elrod, District 5 Commissioner

SEAL

Attest:
Ericka Johnson, Deputy Clerk