



Jackson County Board of Commissioners

June 2, 2025 at 6:00 PM
Jury Assembly Room - County Courthouse

MINUTES

1. Call to Order - Chairman Marty Clark

Chairman Marty Clark called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman Marty Clark
Commissioner Jim Hix
Commissioner Chas Hardy
Commissioner Marty Seagraves
Commissioner Cole Elrod

Staff Present: Kevin Poe, County Manager
Gina Roy, Assistant County Manager
Ericka Johnson, Deputy Clerk

Press: Mike Buffington, Jackson Herald

2. Invocation - County Manager Kevin Poe

County Manager Kevin Poe gave the invocation.

3. Pledge of Allegiance - Commissioner Cole Elrod

Commissioner Cole Elrod led the Pledge of Allegiance.

4. Approval of Minutes

A. May 19, 2025 Draft Minutes

To approve the meeting minutes for May 19, 2025

Commissioner Hix moved to approve the May 19, 2025 minutes. Commissioner Seagraves seconded the motion. The vote was taken and the motion passed unanimously. (Vote 5 – 0)

5. Citizen Input

Each speaker is provided up to four (4) minutes to address the board on any item that is not listed on this agenda.

Daniel Collins, 5624 Meadowcreek Drive, Jefferson, GA addressed the board regarding his property tax assessment. He reported it had increased by 25% since last year. Chairman Clark suggested that Mr. Collins file an appeal.

6. **Reports**

There were no reports.

7. **Recognitions, Appointments, and Special Items**

A. **Advantage Behavioral Health Systems - 3-Year Term**

To appoint an individual to serve a 3-year term on the Board of Directors at Advantage Behavioral Health Systems.

Commissioner Hardy moved to approve the appointment of Sherry Moore to the board of directors at Advantage Behavioral Health Systems for a three- year term.

Commissioner Seagraves seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

B. **Jackson County Board of Assessors - 3-Year Term**

To appoint two (2) individuals to serve a 3-year term on the Jackson County Board of Assessors

- **Dennis Sikes - Term expires June 30, 2025**
- **Ken Bray - Term expires June 30, 2025**

Commissioner Hix moved to approve the reappointment of Dennis Sikes to the Jackson County Board of Assessors for a three-year term. Commissioner Hardy seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

Commissioner Seagraves moved to approve the reappointment of Ken Bray to the Jackson County Board of Assessors for a three-year term. Commissioner Hardy seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

C. **Jackson County Department of Family & Children Services - 5-Year Term:**

To appoint an individual to serve a 5-year term to the Jackson County Department of Family & Children Services Board of Directors

- **Rachel Duke - Term expires June 30, 2025**

Commissioner Seagraves moved to reappoint Rachel Duke to the Jackson County Department of Family & Children Services Board for a five-year term. Commissioner Hardy seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

D. **Jackson County Industrial Development Authority - 5 Year Term**

To nominate an individual to fill the unexpired term and serve as the District 3 representative to the Jackson County Industrial Development Authority.

Chairman Clark advised that no one had applied. Commissioner Seagraves then moved to table the request. Commissioner Elrod seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

- E. **Northeast Georgia Regional Commission (Private Sector) - 1-Year Term:**
To nominate an individual to serve as Private Sector member to the Northeast Georgia Regional Commission for a one-year term

Commissioner Hix moved to reappoint Joe Hicks to the Northeast Georgia Regional Commission as private sector representative for Jackson County. Commissioner Seagraves seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

- F. **Northeast Georgia Workforce Development - 5-Year Term**
To nominate an individual to serve on the Northeast Georgia Workforce Development Board of Directors for a five (5) year term

- **Gina Mixon - Term expires June 30, 2025**

Chairman Clark moved to reappoint Gina Mixon to the Northeast Georgia Workforce Development. Commissioner Seagraves seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

8. **New Business**

- A. **Award bid for purchase of new vehicles for the Sheriff's Department**
To Award the bid for the purchase of ten new vehicles for the Sheriff's Office

County Manager Kevin Poe reported that sealed bids were received for ten new vehicles for the Sheriff's Office. A total of eight bids were received. The lowest bid was received from Akins Ford, Winder, GA in the amount of \$47,139 per vehicle with an add-on package in the amount of \$420. The total purchase price was \$475,590. The bid was reviewed by staff, and it was recommended to award the bid to Akins Ford.

Commissioner Hix moved to approve the bid award for the purchase of new vehicles for the Sheriff's Department. Commissioner Seagraves seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

- B. **Contract with Precision Planning, Inc. to provide Professional Engineering Services for State Route 332 School Access Improvements**
To award contract to Precision Planning, Inc. for Professional Engineering Services related to SR 332 School Access Improvements

County Manager Kevin Poe presented the staff report regarding a contract with Precision Planning to provide professional engineering services for SR 332 for School Access improvements between Sam Freeman Road and Boone Road. Two entrances were planned off of Hwy 332, which required improvements/upgrades to the highway. The Jackson County Board of Education had already contracted with Precision Planning, Inc. (PPI) to provide Professional Engineering Services for improvements to Sam Freeman Road and the SR332/Wehunt Road/Boone Road intersection.

School system staff as well as County staff were of the opinion that combining engineering services under one engineering firm will provide the most effective way to package all the proposed road improvements planned for this area into one large project. Through a Memorandum of Understanding, the school system agreed to reimburse the County 100% of the cost.

Staff recommended awarding the contract to Precision Planning in the amount \$327,000. Commissioner Seagraves moved to approve the request. Commissioner Hardy seconded the motion. The vote was taken and the motion passed. (Vote 5 – 0)

9. Adjournment

Chairman Clark adjourned this portion of the meeting at 6:20 p.m.

Work Session Meeting

This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken on any of the items listed below.

10. Call to Order - Chairman Marty Clark

Chairman Clark called the work session meeting to order.

11. New Business

A. Award bid for Agricultural Facility Lighting & AV Upgrade

To award bid for replacement and installation of new Lighting and Audio/Visual upgrades to the Jackson County Agricultural Facility

County Manager Kevin Poe stated this was a request to award the bid for the replacement and installation of new lighting and audio/visual upgrades at the Jackson County Agricultural Facility. He noted three sealed bids were received and were reviewed by staff. The low bid was from Dusol Company (TSAV) in the amount of \$440,304 with an alternative option for a different audio system which would reduce the total by an additional \$25,270, if selected by the County for a total of \$415,034. The bids have been reviewed by staff and the recommendation was to award the bid to Dusol Company (TSAV) with the alternative option selected if specifications are fulfilled. The request also included amending the capital project budget to reflect the bid award amount. There were no questions from the board.

B. Contract with Hussey Gay Bell to provide Professional Engineering Services for the new Hoods Mill/Waterworks Road roundabout project

To approve contracting with Hussey Gay Bell for Professional Engineering Services

County Manager Kevin Poe presented the staff report requesting approval of a professional engineering services agreement with Hussey Gay Bell to convert the Hoods Mill/Waterworks Road intersection from a 4-way stop to a roundabout. Mr. Poe stated Hussey Gay Bell was one of four firms on the County's on-demand list for professional services. The contract amount for this project was \$200,000. Staff recommended approval and to award the bid to Hussey Gay Bell. There were no questions from the board.

C. Approve Guaranteed Maximum Price (GMP) with Reeves Young for construction of New Kings Bridge Park

To approve the Guaranteed Maximum Price (GMP) for construction of the New Kings Bridge Park.

County Manager Kevin Poe presented the staff report on a request to approve the Guaranteed Maximum Price (GMP) for construction of the New Kings Bridge Park. Dovetail Engineering along with Hussey Gay Bell Architects have completed the construction plans for the New Kings Bridge Park with input from County staff and the Construction Manager for the project, Reeves Young. Based on the final design of the project, which included some significant value engineering, Reeves Young had established a Guaranteed Maximum Price (GMP) of \$29,984,779 to complete the project.

The majority of the funding will come from SPLOST 7 funds, with additional monies from Capital Projects General Fund in FY2026. Mr. Poe also noted \$1 million dollars in impact fees had been collected. He requested approval of the contract and to authorize the Chairman to sign the GMP with Reeves Young. There were no questions from the board.

**D. FY2026 Capacity Agreement with the Georgia Department of Corrections
To approve the FY2026 Capacity Agreement with the Georgia Department of Corrections**

County Manager Kevin Poe presented the staff report for approval of the FY2026 Capacity Agreement with the Georgia Department of Corrections. The agreement will confirm the County's commitment to provide complete care and custody of up to 135 state inmates daily, as outlined in the contract. The Georgia Department of Corrections agrees to pay the County \$30 per day per state offender. This was an increase over last year, generating approximately \$1,478,250 in revenue. There were no questions from the board.

12. Adjournment

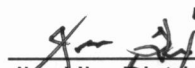
Chairman Clark declared the meeting adjourned at 6:26 p.m.

Jackson County Board of Commissioners
Approved: June 16, 2025

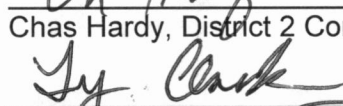


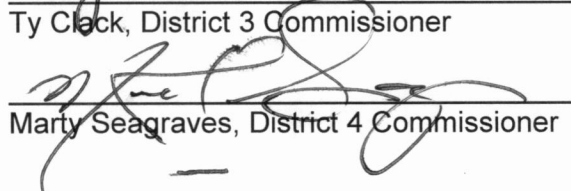
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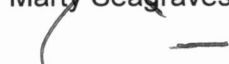

Marty Clark, Chairman

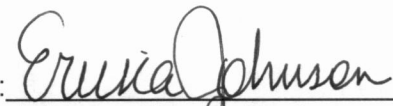

Jim Hix, District 1 Commissioner


Chas Hardy, District 2 Commissioner


Ty Clark, District 3 Commissioner


Marty Seagraves, District 4 Commissioner


Cole Elrod, District 5 Commissioner

Attest: 
Ericka Johnson, Deputy Clerk