

Jackson County Board of Commissioners

January 5, 2026 at 6:00 PM
Jury Assembly Room - County Courthouse

MINUTES

1. Call to Order - Chairman Marty Clark

Chairman Marty Clark called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman Marty Clark
Commissioner Chas Hardy, District 2
Commissioner Ty Clack, District 3
Commissioner Marty Seagraves, District 4
Commissioner Cole Elrod, District 5

Staff Present: Gina Roy, County Manager
Jamie Dove, Assistant County Manager
Ericka Johnson, Deputy Clerk

Press: None present

2. Invocation

Commissioner Marty Seagraves gave the invocation.

3. Pledge of Allegiance - Commissioner Jim Hix

Chairman Marty Clark led the Pledge of Allegiance.

4. Approval of Minutes

A. December 15, 2025 Draft Minutes

To approve the meeting minutes for December 15, 2025

Commissioner Hardy moved to approve the minutes for December 15, 2025.

Commissioner Clack seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

5. Citizen Input

Each speaker is provided up to four (4) minutes to address the board on any item that is not listed on this agenda.

There were no citizen comments.

6. Reports

From County Manager:

County Manager Gina Roy reported that the board would hold only one meeting during the month of January, on January 5th, and would not meet for a second meeting due to the Martin Luther King Jr. holiday.

7. **Recognitions, Appointments, and Special Items**

A. **2026 Board Meeting Calendar**

Approve the 2026 Meeting Calendar for the Jackson County Board of Commissioners

Commissioner Seagraves moved to approve the 2026 Board Meeting Calendar. Commissioner Hardy seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

B. **Selection and Naming of a Vice-Chairman for 2026**

To select and appoint a Vice-Chairman for 2026; to perform the duties and to exercise the authority of the Chairman in his absence

Chairman Clark moved to approve the naming of Commissioner Chas Hardy as Vice Chairman for 2026. Commissioner Seagraves seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

C. **Greg Pittman - 2025 Outstanding County Extension Coordinator**

To recognize and congratulate Greg Pittman on being named 2025 Outstanding County Extension Coordinator

County Manager Gina Roy presented a recognition honoring Greg Pittman for being named the 2025 Outstanding County Extension Coordinator by the Georgia Association of County Agricultural Agents. Ms. Roy provided an overview of the award and noted that Mr. Pittman began his career as an agricultural agent in January 2015 and is celebrating ten years of dedicated service. She highlighted his leadership, professionalism, and commitment to excellence, which have made a lasting impact on Jackson County's Extension programs and the citizens served. Chairman Marty Clark thanked Mr. Pittman for his work and dedication. A group photograph was taken with the award recipient.

D. **Appointments to Plainview Fire District Tax Advisory Board (Post 4 and Post 5)**

To consider and nominate individuals to Post 4 and Post 5 of the Plainview Fire District Tax Advisory Board as requested by the Plainview Fire Department.

County Manager Gina Roy presented an item regarding appointments to the Plainview Fire District Tax Advisory Board for Post 4 and Post 5. Ms. Roy explained that the board had previously approved a resolution amending the special tax for fire protection services within the Plainview Fire District, which expanded the advisory board from three members to five members. She noted that the resolution provides for appointments to serve during the current year, with elections to be held thereafter for four-year terms. Ms. Roy presented the board's recommendations of David Lamb and Michael Faulker for appointments to the advisory board.

Commissioner Seagraves moved to appoint David Lamb to Post 4 to the Plainview Fire District Tax Advisory Board. Commissioner Hardy seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

Chairman Clark moved to appoint Michael Faulker to Post 5 to the Plainview Fire District Tax Advisory Board. Commissioner Hardy seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

8. Unfinished Business

A. SU-25-0092 : Nelson Chavez, 1557 Maddox Road, Hoschton; 2.1 acres (Map 112/Parcel 037E)

Request for a Special Use to operate a landscaping company within the A-2 (Agricultural Rural Farm District) zoning district

Commissioner Clack moved to approve SU-25-0092. Commissioner Elrod seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

B. Renewal of Legal Services Agreement between Atkinson Ferguson, LLC and the Jackson County Board of Commissioners

To consider approval of the renewal of the Legal Services Agreement between Jackson County and Atkinson Ferguson, LLC

County Manager Gina Roy presented an item regarding the renewal of the legal services agreement between Atkinson Ferguson, LLC and the Jackson County Board of Commissioners. Ms. Roy explained that Atkinson Ferguson, LLC serves as the County's official legal counsel under a monthly retainer agreement. For budgetary purposes, the firm is asked to submit any requests for changes to the agreement during the June budget process. She noted that the monthly retainer increased from \$15,000 to \$16,000, consistent with incremental annual adjustments. Ms. Roy further advised that services outside the scope of the retainer, such as litigation matters including tax appeals, are billed separately at established hourly rates. Commissioner Hardy moved to approve the renewal of the Legal Services Agreement with Atkinson Ferguson, LLC. Commissioner Clack seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

9. New Business

A. Resolution Setting Qualifying Fees for 2026 Elections:

Authorize the Qualifying Fee Schedule for the 2026 Elections

County Manager Gina Roy presented a resolution setting qualifying fees for the 2026 elections. Ms. Roy explained that Georgia law requires each county governing authority to fix and publish qualifying fees for county offices for which a general primary, nonpartisan election, or general election will be held. She advised that qualifying fees are calculated at three percent (3%) of the base salary for each office. The resolution establishes qualifying fees for Commissioner Districts 3, 4, and 5, and for Jackson County Board of Education Districts 2, 3, and 4, with the qualifying fee set at \$300 for each commissioner position and \$36 for each Board of Education position. Chairman Clark moved to approve the resolution setting Qualifying Fees for the 2026 Elections. Commissioner Hardy seconded the motion. The vote was taken and, the motion passed unanimously. (Vote 5 – 0)

B. Memorandum of Understanding between the Board of Regents of the University System of Georgia, by and on behalf of the University of Georgia Cooperative Extension, and Jackson County

To approve a Memorandum of Understanding (MOU) between the Board of Regents of the University System of Georgia, by and on behalf of the University of Georgia Cooperative Extension (UGA Extension), and Jackson County, which formalizes the continued delivery of UGA Extension programs and services

County Manager Gina Roy presented a memorandum of understanding between the Board of Regents of the University System of Georgia, by and on behalf of the University of Georgia Cooperative Extension, and Jackson County. Ms. Roy explained

that all 159 counties in Georgia annually execute a memorandum of understanding outlining the services provided by UGA Cooperative Extension and the responsibilities of each party. She noted that this agreement represents the County's standard annual MOU with the University of Georgia for Cooperative Extension services in Jackson County. Commissioner Seagraves moved to approve the Memorandum of Understanding. Commissioner Elrod seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

C. SFY26 LMIG Application

Approve the list of roads for the SFY26 LMIG application

County Manager Gina Roy presented the SFY26 Local Maintenance and Improvement Grant (LMIG) application. Ms. Roy explained that LMIG applications are required to be submitted annually to the State by early February and noted that submission timing was impacted by the November election and the availability of road projects. She advised that the application includes approximately 10.84 miles of roadway improvements, including resurfacing and paving projects. Jackson County was awarded \$1,192,788.93 in LMIG funding, which requires a 30% local match in the amount of \$357,836.68.

Ms. Roy reviewed the proposed road projects, which include Erastus Church Road, Seagraves Mill Road, New Cut Road, Brooks Road, Barber Road, and B. Wilson Road. Clark moved to approve the SFY26 LMIG Application. Commissioner Clack seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

D. Inmate Medical Services Contract for Correctional Institute

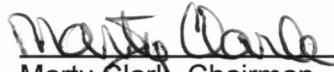
To approve the renewal of the contract with CorrectHealth Jackson, LLC for inmate medical services to the Jackson County Correctional Institute for Calendar Year 2026.

County Manager Gina Roy presented the Inmate Medical Services Contract for the Jackson County Correctional Institute. Ms. Roy explained that this contract is with CorrectHealth Jackson, LLC to provide inmate medical services for calendar year 2026. She noted that this is an annual service agreement and that the contract reflects an increase of \$8,846 over the prior fiscal year, which had been anticipated and included in the County's budget. Ms. Roy advised that the total budget impact for inmate medical services is \$220,467.83. Commissioner Seagraves moved to approve the Inmate Medical Services Contract for the Correctional Institute. Commissioner Clack seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 5 – 0)

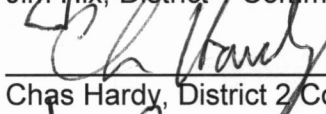
10. Adjournment

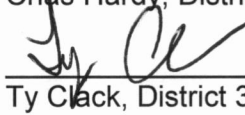
Chairman Clark declared the meeting adjourned at 6:17 p.m.

Jackson County Board of Commissioners
Approved: February 2, 2026

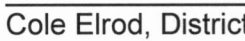

Marty Clark, Chairman

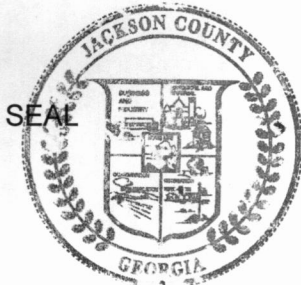

Jim Hix, District 1 Commissioner


Chas Hardy, District 2 Commissioner


Ty Clack, District 3 Commissioner


Marty Seagraves, District 4 Commissioner


Cole Elrod, District 5 Commissioner



Attest: 
Ericka Johnson, Deputy Clerk