



Jackson County Board of Commissioners

February 2, 2026 at 6:00 PM
Jury Assembly Room - County Courthouse

MINUTES

1. Call to Order - Chairman Marty Clark

Chairman Marty Clark called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman Marty Clark

Commissioner Jim Hix, District 1

Commissioner Chas Hardy, District 2

Commissioner Ty Clack, District 3

Staff Present:

Gina Roy, County Manager

Jamie Dove, Assistant County Manager

Ericka Johnson, Deputy Clerk

Press:

Mike Buffington, Mainstreet News/Jackson Herald

2. Invocation - Chairman Marty Clark

Chairman Marty Clark gave the invocation.

3. Pledge of Allegiance - Commissioner Chas Hardy

Commissioner Chas Hardy led the Pledge of Allegiance.

4. Approval of Minutes

A. January 5, 2026 Draft Minutes

To approve the minutes for the January 5, 2026 board meeting

Commissioner Hix moved to approve the minutes for January 5, 2026. Commissioner Hardy seconded the motion. The vote was taken, and the motion passed unanimously. (Vote 4 – 0)

5. Citizen Input

Each speaker is provided up to four (4) minutes to address the board on any item that is not listed on this agenda.

There were no comments.

6. Reports

County Manager Gina Roy invited everyone to the County's 230th Birthday Celebration on Wednesday, February 11, 2026 from 4:00 - 6:00 p.m. at the Agricultural Facility.

7. Adjournment

Chairman Clark adjourned this portion of the meeting at 6:02 p.m.

Work Session Meeting

This portion of the meeting is to facilitate a discussion on matters requiring a more in-depth review, explanation, and analysis. No formal action will be taken on any of the items listed below.

8. Call to Order

Chairman Clark called the work session to order at 6:02 p.m.

9. New Business

A. Approve List of Roadways for Jackson County

To approve an updates list of roadways designated as on-system and off-system routes for traffic speed enforcement purposes

County Manager Gina Roy presented for approval the annual List of Roadways (LOR) for Jackson County, as requested by the Georgia Department of Transportation (GDOT). The LOR establishes all approved speed limits within the county, including state routes, local roads, school zones, and other designated roadways eligible for radar enforcement. She noted two proposed updates to U.S. Highway 441. The first adjustment involves the section near SK Boulevard (in the vicinity of Love's Travel Stop) extending further toward Commerce, where the speed limit will transition from 55 mph to 45 mph and 40 mph in response to traffic congestion near the interstate. The second change affects U.S. Highway 441 from the Banks County line near Firehouse Subs south to Highway 59 (Homer Road), which will be designated as 45 mph. Ms. Roy explained that the process is administered through county administration, requires Chairman approval, and is coordinated with the Sheriff's Office in collaboration with GDOT.

B. Jackson County Transit Procurement Policy Update

To update the procurement policy for Transit FTA funds to reflect changes in procurement thresholds.

County Manager Gina Roy presented an update of the Jackson County Transit Procurement Policy. She explained that because the County receives federal and state funding for transit operations, the policy must align with federal and state procurement requirements. The proposed update reflects revised procurement threshold levels, including adjustments to micro-purchase limits, small purchase thresholds, and formal bid solicitation requirements, as requested by the funding agencies. Ms. Roy noted that the changes are required to comply with updated standards effective October 2025 and clarified that the revisions are administrative in nature and do not alter the overall operation of the County's transit program.

C. Award bid for ITB 250096 — Facilities Maintenance Generator Maintenance Service - Three (3) Year Contract

To award the Contract for ITB 250096 Facilities Maintenance Generator Maintenance Service - Three (3) Year Contract

County Manager Gina Roy presented the award of Bid ITB-250096 for Facilities Maintenance Generator Maintenance Services for a three-year contract. She explained that the County maintains numerous generators across its campuses and, similar other maintenance services such as lawn care, sought to consolidate these services under one provider to achieve cost efficiency. The County issued a bid solicitation and is recommending an award to J&T Service Center in the annual amount of \$41,550. The contract includes semi-annual inspections, load bank testing, required supplies, air filter replacement, and coolant replacements, including the specified alternate. Ms. Roy

noted that J&T Service Center has previously provided services to the County and is also utilized by other agency departments for generator maintenance.

D. First Amendment to Intergovernmental Contract between Jackson County and Jackson County Water & Sewerage Authority

To approve the First Amendment to the Intergovernmental Agreement

County Manager Gina Roy presented the First Amendment to the Intergovernmental Agreement between Jackson County and the Jackson County Water and Sewerage Authority. She explained that, following review by both parties' legal counsel, revisions were necessary to more clearly define the benefits and obligations of each entity, particularly in connection with the execution of a new revenue bond issued by the Upper Oconee Basin Water Authority for the expansion of the Bear Creek Reservoir. Ms. Roy noted that the original agreement did not clearly specify responsibility for repayment of the bond debt. The amended agreement outlines that the Water and Sewerage Authority will be responsible for payment of the debt associated with the new revenue bond. The amendment also details mutual benefits to both parties, including reductions in certain cap fees benefiting the County, and the County's cooperation in identifying potential wells on County-owned property and coordinating relocation associated with roadway projects.

E. Engineering Services for SR332 Water Main Replacement

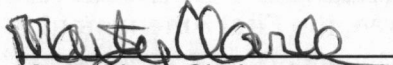
This is the proposed engineering services for the water main relocation replacement for the project at SR332 in front of the new school location between Boone Road and Sam Freeman Road.

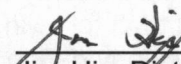
County Manager Gina Roy presented a request for engineering services related to the SR 332 water main replacement project. She explained that the proposed work would be added to the County's existing professional services contract with Precision Planning, Inc. The engineering services are necessary to address utility relocation associated with the Board of Education's planned entrance along SR 332. Ms. Roy noted that coordination has been ongoing with the Board of Education, including discussions with Dr. Brown, regarding respective professional service responsibilities. She stated that in order to move the project forward in a timely manner, the County is requesting approval to amend the current contract to include the engineering design for the required utility relocation.

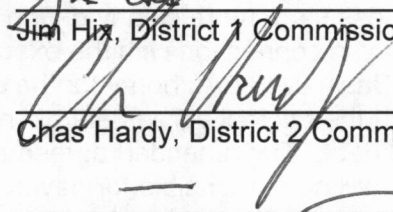
10. Adjournment

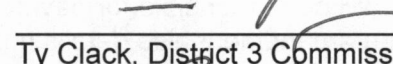
Chairman Clark declared the meeting adjourned at 6:09 p.m.

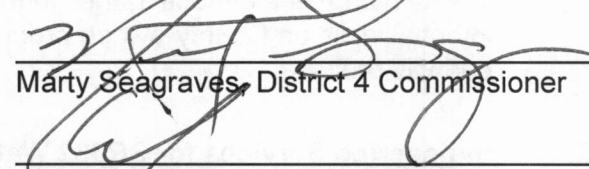
Jackson County Board of Commissioners
Approved: February 16, 2026


Marty Clark, Chairman


Jim Hix, District 1 Commissioner


Chas Hardy, District 2 Commissioner


Ty Clack, District 3 Commissioner


Marty Seagraves, District 4 Commissioner


Cole Elrod, District 5 Commissioner

SEAL



Attest:


Ericka Johnson, Deputy Clerk