

Board of Election & Voter Registration

Board Meeting

Date: December 10th 2021

Board Members: Eric Crawford, James White, Jeff Hughes, Larry Ewing, Judy McNichols

Office Staff: Jennifer Logan, Janie Johnston, Ellen Kuntz, Kelsey Harbin, Katie Bryson

Present at Meeting: Eric, Larry, James, Judy, Jennifer, Katie Danielle Kuntz– New Chairman, Sherry Moore, Alex Buffington

I. Call to Order: 9:31AM meeting called to order by Eric and led pledge.

II. Presentation of Minutes: Eric presented the minutes from the November Board Meeting.

Board Member Larry made a motion to accept the minutes as presented. James 2nd the motion.
No discussion. Motion carried 3,0

III. Public Comment: None

IV. Staff Reports

Director: (Jennifer)

Presented Budget Report

Updated Board on staff participation in the Jefferson & Commerce Parades.

Election Coordinator is speaking at civic groups to recruit poll workers.

Received new shelving for voting machines, in process of labeling equipment for inventory.

Will be purchasing warranty for voting equipment—Dominion will supply 1 toner for every BMD under warranty and deliver free of charge to office in February

Broken equipment will be sent off in January for repairs. 2 UPS batteries will be replaced by Dominion.

Ordered ballot paper to prepare for 2022 Election Cycle.

Working on Redistricting– Phase 1 complete. Purpose is to make combos and street information as accurate as possible. Phase II will be reviewing street ranges for possibility to combine to make fewer ranges as we go into redistricting 2022.

Working with CES (SOS) as a test county to test communication portal

NCOA will be received in our office by the end of the month for mailing.

Looks like we are adding at least 20 additional combos or ballot styles with new proposed lines.

Posted voter registration position, have started to receive resumes. Ordered new computer and desk for the new hire. County has signed off on keeping a temporary part time person in the office to help in 2022.

Will be a speaker at the upcoming GAVREO Conference in March.

Danielle Kuntz was appointed as the New Chairman of the board by Judge Booth.

Updated Board on registration totals for month of November. 53,584 Active 2,520 Inactive.

Training Coordinator: (Katie)

Did a step by step presentation of the process of redistricting and the responsibilities of our office during the process. Reviewed new proposed lines with the board.

V. Old Business :

1. None.

VI. New Business:

1. Discussion and Consideration of having the staff move forward in process to acquire a new early voting location in lieu of using the Commerce Park and Rec Center. Possible location to consider is the Nicholson City Hall (Benton Facility)

James made a motion to move forward in the process of finding a new suitable early voting location in lieu of the Commerce Park and Rec Facility. Larry 2nd the motion. No discussion. Motion carried 3,0.

IV. Adjournment: At 10:19AM . Chairman Eric made the motion to adjourn the meeting. Board member Larry 2nd. Voted 4,0 motion carried.

After the adjournment Danielle Kuntz was sworn in by Judge Sherry Moore as the new chairman of the election board.

Next meeting Friday, January 14th at 9AM.

Minutes taken by Katie , prepared by Jennifer