

# Jackson County Board of Commissioners

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September 26, 2022 at 6:30 PM  
County Administrative Auditorium

## MINUTES

### 1. Call to Order

Chairman Tom Crow called the meeting to order at 06:27 PM.

Commissioners Present: Chairman Tom Crow  
District 1 Jim Hix  
District 2 Chas Hardy

Staff Present: Kevin Poe, County Manager  
Gina Roy, Assistant County Manager  
Ericka Johnson, Deputy Clerk

Press: Mike Buffington, Jackson Herald

### 2. New Business

#### A. Review of FY 2023 Proposed Budget

Kevin Poe, County Manager, reported the General Fund budget was \$67,700,960. This was an increase of 2.9% from the prior year. The FY 2023 Budget included \$5,591,800 in capital improvement projects funded by the General Fund. He noted the FY 2023 Budget was balanced without using fund balance and showing a surplus of revenue over expenditures in the amount of \$1,293,048. The total budget, including all funds, was \$104,868,081. Mr. Poe noted adjustments were made to the revenue section. He added the County's fund balance was in the upper 20%, well above what was recommended by the Governmental Accounting Standards Board. There were no other questions from the board.

#### B. Adopt FY 2023 Budget Resolution

Kevin Poe, County Manager, reported this was the resolution that officially adopted the FY 2023 Budget. Chairman Crow moved to approve the FY 2023 Budget Resolution. Commissioner Hix seconded the motion. The vote was taken and the motion passed. (Vote 3 – 0 – 0)

#### C. Adopt 2022 Tax Levy Resolution

To approve the 2022 Tax Levy Resolution to adopt ad valorem tax rate for Tax Year 2022/Fiscal Year 2023.

Kevin Poe, County Manager, advised adoption of the FY 2022 Tax Levy Resolution setting the various millage rates for the County's Maintenance & Operation (M&O). He recommended a millage rate of 9.138 mills for the incorporated area and 7.8 mills for the unincorporated area. He advised this was a slight decrease in the rollback rate. The school board ordered a levy of 16.576, the same as last year. And, the school bond was 2.700 mills, which was also the same as last year. All of the fire districts remained the same, with the exception of the City of Maysville and the City of Nicholson. Chairman Crow moved to approve the 2022 Tax Levy Resolution. Commissioner Hardy seconded the motion. The vote was taken and the motion passed unanimously. (Vote 3 – 0 – 0)

**D. Adopt County Millage Rate Forms (PT32.1) and Certification (Form PT-35) for Tax Year 2022**

The County must adopt the PT32.1 and PT-35 County Millage Rate Certification forms as required by the State of Georgia.

Kevin Poe, County Manager, presented Form PT-35 which was required for the approval of all the millage rates. Chairman Crow moved to adopt the County Millage Rate Forms (PT32.1) and Certification (Form PT-35) for Tax Year 2022. Commissioner Hardy seconded the motion. The vote was taken and the motion passed unanimously. (Vote 3 – 0 – 0)

**E. Selection of Construction Manager at Risk for new Administration Building**

To consider selecting a Construction Manager at Risk(CMAR) for the new Jackson County Administration Building project.

Kevin Poe, County Manager, reported this was an item from the previous meeting where no action was taken. He said this was a request for the recommendation of a Construction Manager at Risk (CMAR). He explained a selection committee accepted and scored proposals. The selection committee recommended Reeves Young to serve as the new CMAR for the new Administrative Building. Mr. Poe also recommended that the motion should include authorizing the County Manager and County Attorney to work out a contract with Reeves Young for Construction Manager at Risk services. Chairman Crow made the motion, seconded by Commissioner Hix, to approve the selection of Reeves Young as CMAR for the new County Administrative Building. The vote was taken and the motion passed unanimously.  
(Vote 3 – 0 – 0)

**3. Adjournment**

Chairman Crow declared the meeting adjourned at 6:38 p.m.

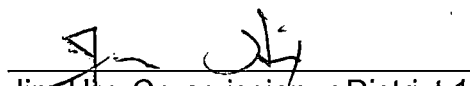
All printed material/documentation presented is filed in Board Minute Addendum Book No. 13-R and hereby becomes a part of the official minutes.

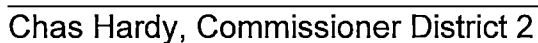
Minutes Approved: Monday, October 3, 2022

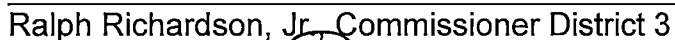
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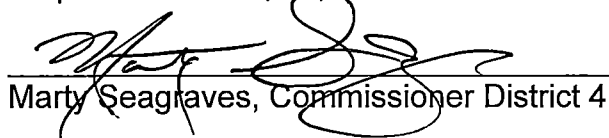


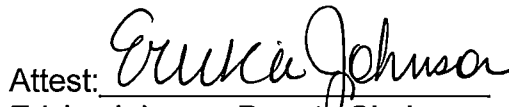
  
Tom Crow, Chairman

  
Jim Hix, Commissioner District 1

  
Chas Hardy, Commissioner District 2

  
Ralph Richardson, Jr., Commissioner District 3

  
Marty Seagraves, Commissioner District 4

Attest:   
Ericka Johnson Deputy Clerk